

<input type="checkbox"/> New <input type="checkbox"/> Renewal <i>(see below)</i> <hr/> DATE RECEIVED

MANHEIM CENTRAL SCHOOL DISTRICT

281 White Oak Road
Manheim, Pennsylvania 17545

(717) 664-8520 FAX (717) 664-8528
www.manheimcentral.org

SWORN STATEMENT BY RESIDENT UNDER §13-1302 TO BE COMPLETED BY RESIDENT ONLY

Instructions: Please complete the following statement. If the potential student is living or will be living in a household with more than one resident adult who will assume responsibility for the student, all such adult residents must complete and sign this statement.

Your Name _____

Home Address _____

Home/Cell Telephone Number _____ Work/Alt Number _____

Do you live in the school district and does the child live with you? Yes _____ No _____

Child's Full Name _____ DOB _____ Grade _____

Name and Address of last school attended _____

Date child(ren) began/will begin to reside in your home _____

Are you supporting this child gratis (without personal compensation or gain)? Yes _____ No _____

Will you assume all personal obligations related to school requirements for this child that may include providing for required immunizations, uniforms, fees/fines, citations/fines for truancy, attending parent-teacher conferences or attending meetings/hearings concerning discipline? Yes _____ No _____

Do you intend to keep and support the child continuously; not merely through the school term? Yes _____ No _____

If this is a renewal, please attach a copy of your last Federal Income Tax Return as evidence that the above student was claimed by you for tax purposes.

Guidelines for reasonable information to substantiate sworn statement by resident under 24 P.S. §13-1302
Pursuant of Act 35 of 2001, school districts may upon adoption by way of a school board policy, request copies of one of the items in each category below, in substantiation of the assertions made in the sworn statement of the resident. If the school district has elected to require substantiation of the assertions made in the sworn statement of the resident. If the school district has elected to require substantiating information and advised the resident thereof, then the resident must submit the required documentation along with the statement before the district is required to accept the child as a student. Reasonable information to substantiate the statement shall include the following:

SIGNER IS A RESIDENT OF THE DISTRICT AS EVIDENCED BY:

ONE OF THE FOLLOWING: Deed (signed by both parties), Original Lease, Mortgage Payment Booklet or Agreement of Sale followed by Original Copy of Settlement Papers with 45 Calendar Days of Settlement
PLUS

ANY TWO OF THE FOLLOWING *(showing identical name and address):* Current Utility Bill, Valid Driver's License,
 Valid Vehicle Owner's Card, Paycheck Stub containing Home Address, Tax or Sewer Bill

Through my notarized signature, I/we understand that the school district, pursuant to guidelines issued by the Department of Education and their own written policy, may require other reasonable information to be submitted to confirm this sworn statement. I/We grant the school district permission to investigate the above information that I/we have presented in this affidavit for confirmation and factual accuracy.

Subscribed and sworn to (or affirmed) before me this _____ day of _____ in the year 20____

SIGNATURE OF NOTARY PUBLIC

My Commission Expires _____

RESIDENT(S) SIGNATURE

Date _____

Signer is supporting the child gratis demonstrated through a:

- Copy of completed IRS form transferring tax exemption of child to resident OR
- Copy of Federal or State tax form which lists child as a dependent of resident OR
- Copy of completed county form transferring child support payments to resident OR
- Copy of completed state form notifying Department of Welfare of child's new residence OR
- Copy of insurance policy/card/statement listing child as eligible for services OR
- Temporary custodial order (foster care placement letter, military deployment letter, etc.)

Landlord Verification *(if applicable)*

Landlord's Name _____ Telephone Number _____

Approval has been granted for _____ to reside with _____

STUDENT'S NAME RESIDENT'S NAME

Landlord's Signature _____ Date _____

Section 1302 of the School Laws of Pennsylvania reads as follows:
A child shall be considered a resident of the school district in which his parents or the guardians of his person resides. When a resident of any school district keeps in his home a child of school age, not his own, supporting the child gratis as if it were his own, such child shall be entitled to all free school privileges accorded to resident school children of the district, including the right to attend the public school maintained in such district or in other districts in the same manner as though such child were in fact a resident school child of the district, and shall be subject to all the requirements placed upon resident school children of the district. Before accepting such child as a pupil, the Board of School Directors of the district may require such resident to file with the secretary of the Board, a sworn statement that he is a resident of the district, that he is supporting the child gratis, that he will assume all personal obligations for the child relative to school requirements, and that he intends to so keep and support the child continuously and not merely through the school term. **A person who knowingly provides false information could be fined up to \$300 or be required to perform up to 240 hours of community service or both. The person also would have to pay tuition for the period the student wrongly attended that school.** The district's tuition rate for the _____ school year for a regular education student is \$_____ and for a special education student is \$_____.