



Manheim Central School District

Preparing Responsible Citizens, Who Are Lifelong Learners

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Peter J. Aiken, Ed.D. – Superintendent

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Stepparent Authorization Form

This form should be used whenever a stepparent is authorized by a natural parent to act on his/her behalf with regards to a student for school purposes. Specifically, this form should be used whenever a biological parent wants to authorize their spouse (i.e. the stepparent) to be able to sign forms, write excuses or attend conferences about a student. This authorization will remain in effect until withdrawn by the biological parent. This form is not intended to restrict, in any way, the rights of any other parent or legal guardian of the student.

Name of Student: _____

Date of Birth: _____

I am the parent or legal guardian of the above named student and certify that the following individual is present in the day-to-day home environment of the student. I hereby authorize the following individual to act on my behalf for obligations relative to my child's education while enrolled in the Manheim Central School District. This would include but not be limited to: signing excuses for school absences, signing permission slips for field trips and other school forms, picking up my child at school, attending school meetings about my child and participating in any required conferences pursuant to IDEA or Section 504.

Name of the Stepparent: _____

Phone: _____

Address: _____

Instruction to parent or legal guardian: At least one natural parent or legal guardian must sign this form below. This form will be placed in the permanent record and a copy of this form will be given to the classroom teacher, school counselor and attendance personnel.

Parent/Guardian _____

PRINTED NAME

SIGNATURE & DATE

Parent/Guardian _____

PRINTED NAME

SIGNATURE & DATE