

MANHEIM CENTRAL SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: SCHOOL VISITORS

ADOPTED: May 23, 1995

REVISED:

	<p style="text-align: center;">907. SCHOOL VISITORS</p> <p>1. Purpose The Board welcomes and encourages visits to school by parents, other adult residents of the community and interested educators. To insure order in the schools, it is necessary to establish guidelines governing school visits.</p> <p>2. Delegation of Responsibility The Superintendent or building principal has the authority to prohibit the entry of any person to a school of this district.</p> <p>Upon arrival at the school, visitors must register at the office where they will receive a pass or receive instructions.</p> <p>Staff members shall be expected to require that a visitor has duly registered at the school office and received authorization to be present for the purpose of conducting business.</p> <p>No visitor may confer with a student in school without the approval of the principal.</p> <p><u>Smoking</u></p> <p>Smoking and/or the use of tobacco products in any form shall be prohibited in all buildings and on all school property owned or under the control of the Manheim Central School District.</p> <p>Visitors who violate this policy shall be directed to refrain from use. If the individual fails to comply, his/her violation shall be referred to the administrator or authorized person in charge for appropriate action. Violations may result in the offending visitor being permanently excluded from district buildings and events.</p>
--	---